



BURNLEY BOROUGH COUNCIL FULL COUNCIL

VICTORIA MILL, BURNLEY

Wednesday, 19th July, 2023

PRESENT

MEMBERS

His Worshipful The Mayor (Councillor Arif Khan) in the Chair;

Councillors S Hussain (Vice-Chair), A Anwar, L Ashworth, H Baker, G Barton, G Birtwistle, H Bridges, C Briggs, M Brindle, J Broughton, S Chaudhary, S Cunliffe, A Fewings, S Graham, J Harbour, B Horrocks, A Hosker, M Hurt, J Inckle, K Ingham, M Ishtiaq, M Johnstone, N Kazmi, S Kazmi, J Launer, A Lewis, G Lishman, M Lishman, J McGowan, N Mottershead, M Payne, A Raja, P Reynolds, C Sollis, M Steel, J Sumner, M Townsend, A Wight and F Wild

OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Chief Operating Officer
Alison McEwan	– Democracy Officer
CJ Walmsley	– Democracy Officer
David Bristow	– Mayor's Officer
MJ Hindman	– Graphic Designer
Dexter Almond	– Admin Officer
Paul Barlow	– Graphic Designer
Blake Morris	– Admin Officer

18 Minutes of the Last Meeting

RESOLVED The Minutes of the meetings of the Council held on the 23rd May and 7th June were confirmed and signed by the Chair.

19 Declarations of Interest

Cllr Andy Fewings declared an interest in Items 5(e) and 5(f). He left the meeting and took no part in the decisions.

20 Mayor's Communications

His Worshipful the Mayor informed members that this was Mick Cartledge's final meeting prior to his retirement.

He and Members paid tribute to Mick's achievements over his time working at Burnley and wished him well in his retirement.

21 Final Recommendation of Community Governance Review - Worsthorne with Hurstwood Parish Council

Consideration was given to the findings of the Community Governance Review for Worsthorne with Hurstwood Parish Council.

RESOLVED:

1. To increase the number of seats on Worsthorne with Hurstwood Parish Council from 7 to 9 from the next scheduled elections in May 2024.
2. To authorise the Head of Legal & Democratic Services to prepare and make a Reorganisation of Community Governance Order, and to take such steps as considered necessary to give effect to the decision of the Council.

22 Constitutional Updates and Reporting

Consideration was given to setting out constitutional updates, amendments and appointments to outside bodies.

RESOLVED:

1. To approve the following addition to CPR 14.5 (g) to speak on behalf of another member who is present at the meeting but as a result of incapacity is unable to speak (either on a temporary or permanent basis), the other member may read out from the incapacitated members own written representations.
2. To agree that the number of elected member appointments on Burnley Together Steering Group and Growth Lancashire each be increased from one to two on the Outside Body list which Full Council approves at its Annual Council meeting, and
3. That Cllr Margaret Lishman be appointed to the Burnley Together Steering Group and Cllr Gordon Birtwistle as substitute member to Growth Lancashire for the remainder of the 2023/24 municipal year.

23 Management Structure

Consideration was given to a report setting out proposals for a review of the Council's management structure.

RESOLVED:

That the report and updated management structure be endorsed, and from 11th August 2023 to:

- (a) Redesignate the Strategic Head of Economy & Growth (RR1002) to Director of Economy and Development and transfer the management of the Head of Housing & Development Control to this post;
- (b) Redesignate the Head of Finance & Property Services (AS0007) to Director of Resources and transfer the management of the People & Development service to this post;
- (c) Note the inclusion of the Head of Housing & Development Control to the Chief Executive's Management Team;
- (d) Redesignate the role of Monitoring Officer to the Head of Legal & Democratic Services; and
- (e) Delegate authority to the Monitoring Officer to make any consequential amendments to the constitution (Part 3 – Scheme of Delegation & Part 7 – Management Structure) to give effect to this decision.

24 Change to delegations Licensing Act 2003

Consideration was given to a report setting out changes to delegations related to Licensing Policy due to changes in Statutory Guidance.

RESOLVED:

To approve amendments to Appendix A of the Council's Statement of Licensing Policy in line with the report.

25 2022/23 Final Outturn Revenue Position

Consideration was given to the Council's final Revenue Budget Outturn 2022/23 position.

RESOLVED:

1. To approve the provisional final position on the Council's revenue account for 2022/23, being a net underspend of £61k which is to be transferred to the Revenue Support Reserve. The projected underspend estimated at quarter 3 budget monitoring was £9k.
2. To approve transfers to/from Earmarked Reserves totalling a net £2.368m increase to reserves including carry forward requests subject to approval but excluding the recommended Revenue Support Reserve transfer above (see Appendix 2).
3. To approve additional revenue budget carry forward requests from Heads of Service totalling £671k and assumed within the net underspend reported above for presentation purposes only at this time.

26 2022/23 Final Capital Outturn Position

Consideration was given to the Capital Budget Outturn 2022/23 and a revised 2023/24 capital budget.

RESOLVED:

1. To approve the final position on capital spending and financing of £21.810m for 2022/23 as shown in Appendices 1 & 2, which equates to 92% of the final resources position;
2. To approve the revised capital budget for 2023/24 totalling £40.426m as outlined in Appendix 3, (including net carry forward of £1.925m).

27 Annual Treasury Management Review of 2022/23 Activity

Consideration was given to the Council's 2022/23 Treasury Management Activity.

The report was noted.

28 Reports from Committee Chairs

The Committee Chair reports were noted.

29 Strategic Plan Progress Reports

RESOLVED That the Strategic Plan Progress Reports of Executive Members be noted.